

Cambrian College Parking and Traffic Regulations

General Information

The Parking and Traffic Regulations posted on the Cambrian College website shall be considered the current version of the parking and traffic regulations for Cambrian College.

Parking regulations for Cambrian College were established to encourage the safe, orderly and equitable use of parking spaces that are available to students, staff, faculty and visitors on campus.

It is important to remember that the operation of a vehicle on Cambrian College property is a privilege that has been granted by the College. Please be respectful of these privileges.

All vehicles parked on the College campus must have a valid parking permit, Hotspot session or pay by plate session. All vehicles without a valid form of parking payment will be ticketed. Unpaid fines may result in your vehicle being immobilized. Unpaid tickets will be sent to collections.

1.0 The Cambrian College Parking and Traffic Regulations are applicable 365 days per year. Cambrian College's Parking Services exist to provide a service that best meets the needs of the College community.

1.1 Vehicles shall be parked only in designated parking areas. Parking is prohibited in any service, emergency or loading zone, bus stop, roadway, land, driveway or any grassed or landscaped area or any other area not specifically designated for parking.

1.2 As Cambrian College grounds are private property, the right is reserved to maintain full jurisdiction over all vehicle parking and to take action for violations of the parking and traffic regulations. The College reserves the right to invoke general law including the Highway

Traffic Act, the Trespass to Property Act and the City of Greater Sudbury Private Parking By-law No. 2010-1 Sect. 39 at its discretion.

1.3 Cambrian College is not responsible for any loss, personal injuries or damages to motor vehicles, including vehicle contents, however caused. Nevertheless, any such losses and or damages or injuries to persons must be reported to Campus Security as soon as possible after the event. Drivers and pedestrians use our lots at their own risk.

1.4 All vehicle operators are required to comply with all parking and traffic regulations and are subject to applicable action for violations. Failure to comply with Cambrian Parking and Traffic Regulations may result in fines, wheel immobilization, accounts being sent to a collection agency and the cancellation of parking privileges.

1.5 All vehicles left on College property for a continuous period of 48 hours will be considered abandoned unless Parking Services and Campus Security are notified and will be treated as such by the College and may be ticketed and/or towed away at the vehicle owner's expense.

1.6 All costs and charges associated with the towing of a vehicle from campus shall be the responsibility of the operator/registered owner of said vehicle and absolutely no liability shall be attached to Cambrian College for any damage caused during the towing operation.

1.7 Parking regulations are in effect 24 hours per day, 7 days per week.

1.8 Where a boot has been fitted to a wheel to immobilize the vehicle by Parking Services, absolutely no liability shall be attached to Cambrian College for any damage caused by the owner/operator of said vehicle in any attempt to remove the boot on their own, to move or drive away the vehicle with the wheel immobilization device still affixed. Where the owner/operator attempts to remove the boot on their own and damages the device, the owner/operator is responsible for the replacement cost of the wheel immobilization device.

Parking and Traffic Enforcement Regulations

2.0 Parking Areas

Parking is only permitted in designated areas. Absence of signage does not mean that parking is permitted.

2.1 Parking Permits

All parking permits are issued subject to the following restrictions and conditions:

- Parking permits remain the property of the College and may be cancelled and parking privileges revoked at any time by the College.
- Only parking permits issued through Parking Services are considered valid. Permits purchased by any other means will not be recognized and the vehicle will be ticketed.
- Permits are not transferable and permits found or purchased privately are invalid.
- The responsibility of finding a parking space in an authorized area rests with the vehicle operator.
- No new parking permits will be issued to students, staff or faculty if there are outstanding parking fines on their account.

2.2 Enforcement of Regulations

Failure to comply with the Parking and Traffic Regulations may result in fines, towing, wheel immobilization and/or cancellation of parking privileges. In any violation of the Parking and Traffic Regulations, a parking offence notice will be issued.

It is a criminal offence to duplicate, counterfeit, alter or otherwise use unauthorized Cambrian College parking permits. Parking Services may proceed with criminal charges of fraud in any of these cases. Non-enforcement of any regulation in any one instance will not be interpreted as a waiver for the future.

2.3 Parking Violations and Penalties

The Parking and Traffic Regulations are strictly enforced by Parking Services which prohibits the unauthorized parking or leaving of motor vehicles on private property. All violations are issued in accordance with the Trespass to Property Act.

All \$35.00 tickets will be reduced to \$20.00 if paid within 14 days of issue.

Appealing tickets must be done within 14 days from the date of issue.

Parking tickets may be paid online by accessing [ParkAdmin](#), in person at Parking Services in room 2269, or by calling 705-566-8101 ext. 7998.

Parking privileges may be rescinded for any contravention of the parking regulations. The owner/operator may also receive a parking offence notice and the vehicle may be immobilized if any one of the following violations exist.

For each violation, the following fines and penalties shall apply:

Parking in a non-designated area

No permit, Hotspot session or Pay By Plate session

Blocking or obstructing traffic / sidewalk / entrance

Improperly parked

No parking zone

Over 15 minute time allowance-express parking

Parked - obstructing snow removal

Using permit, Hotspot session or Pay By Plate session in incorrect lot

Unauthorized overnight parking

Parked on roadway

Parked in reserved space

Parked in front of a fire hydrant or in fire route

Driving without due care and attention

Displaying a fraudulent permit

Parked in accessible parking without a permit

3.0 Additional Fees

All outstanding parking fines and fees will remain a debt to Cambrian College until paid in full.

Disregarding Parking Offence Notices may result in the suspension of College parking privileges, wheel immobilization and prosecution under the Trespass to Property Act of Ontario.

All NSF (returned) cheques will be subject to a \$45 administration fee.

A \$35 administration fee will be applied to all accounts that are sent to a collection agency.

A \$15.50 fee will be applied to all accounts that are subject to a MTO license plate search.

A \$25 fee will be applied for all wheel immobilizations.

4.0 Wheel Immobilization

A vehicle may be immobilized due to multiple unpaid parking infractions or fraudulent activity. A boot removal fee of \$25 is payable upon demand, and payment of outstanding violations or a commitment to pay through a promissory note due in 30 days must be completed in order to have the boot removed. Where a boot has been fitted to a wheel to immobilize the vehicle by Parking Services, absolutely no liability shall be attached to Cambrian College for any damage caused by the owner/operator of said vehicle in any attempt to remove the boot on their own, to move or drive away the vehicle with the wheel immobilization device still affixed. Where the owner/operator attempts to remove the boot on their own and damages the device, the

owner/operator is responsible for the replacement cost of the wheel immobilization device.

If your vehicle is immobilized, please contact Parking Services between 8 a.m. and 4 p.m. at 705-566-8101 ext. 7998. After hours, please contact Campus Security at 705-566-8101 ext. 7298.

5.0 Suspension of Parking Privileges

Suspended vehicles are not permitted to enter or park on the College campus for any reason. Suspended vehicles found on campus will be immobilized or towed and are subject to additional fines and fees.

Parking privileges may be suspended for:

- Non-payment of fines
- Repeat violations or obvious disregard for regulations
- Determined misuse of permit
- Using altered, duplicated or otherwise unauthorized permit

5.1 Reinstatement of Parking Privileges

Reinstatement of parking privileges for reasons other than outstanding fines must be applied for in writing.

Parking Services shall reinstate parking privileges provided that:

- All outstanding fines and fees have been paid
- The period of suspension time has lapsed
- All requirements for reinstatement have been met

5.2 Parking Offence Appeal Process

Students, faculty, staff and visitors have the right to appeal a parking offence notice on the grounds that in spite of displaying proof of payment and parking legally in an authorized parking space, they were issued a parking offence notice.

Persons wishing to appeal a violation must register their appeal within 14 days online by accessing ParkAdmin, our online parking system.

Correspondence from the Appeals Officer will be sent via return email. All decisions rendered by the Manager, Ancillary Business, are final. A claim of not being familiar with the Cambrian College Parking and Traffic Regulations does not constitute grounds for an appeal.

5.3 Collections Process

It is the policy of Parking Services to make reasonable attempts to identify and collect fines from violators prior to turning over any account to a collection agency. If, however, the vehicle is not registered in ParkAdmin or the violations remain unpaid for a significant period of time, the outstanding account will be forwarded to an external collection agency and a \$35 fee will be applied.

6.0 Special Needs Parking

Those in possession of a Ministry of Transportation Accessible Parking permit should only park in designated accessible parking spots (whenever possible) and must clearly display the Ministry permit, along with a valid form of parking payment (parking permit, active HotSpot session or active pay by plate session).

Any student or staff member requiring a temporary accommodation because of a short-term disability may obtain a temporary accessible permit from Parking Services, subject to approval in room 2269. Short-term accessible parking requires a valid form of parking payment (parking permit, active HotSpot session or active pay by plate session).

6.1 Pick Up and Drop Off Area

There is a drive loop in front of the main entrance of the College that can be used as a drop off area. Vehicles must not be left unattended in the drop off area and are not permitted to idle.

6.2 Express Parking Spaces

There are designated 15-minute express parking spaces on the right-hand side of the pick-up/drop-off loop at the main entrance. There are also designated 15-minute express parking spaces in Lot 9 across

from the residence dormitories. These spaces are monitored by Campus Security.

6.3 Residence Parking

All students living in Residence must park in in the Residence Lot R at all times (including evenings and weekends) and may not park in gold or burgundy lots without purchasing a HotSpot or pay by plate session. Lot R is the only parking lot where overnight parking is permitted. Vehicles left overnight in any other lot will be ticketed.

6.4 Electric Vehicle Charging

Only electric vehicles **actively** charging are permitted to park in the reserved parking spaces. Use of the chargers is limited to 4 hours, after which a parking charge will be added to the charging rate. Overnight parking is not permitted at the EV charging stations. Violators will be ticketed.

6.5 Motorcycle Parking

Motorcycles are entitled to park in any vehicle parking space with a valid form of parking payment (parking permit, HotSpot session or pay by plate session).

6.6 ATV and Snowmobile Parking

ATV's and snowmobiles are entitled to park in any vehicle parking space with a valid form of parking payment (parking permit, HotSpot session or pay by plate session).

6.7 Contractor Parking

All contractors must register with Facilities to obtain a contractor permit to avoid being ticketed.

6.8 Overnight Parking, Winter Parking, and Snow Removal

Overnight parking is not permitted in any lot (except the Residence Lot R) without the express permission of Parking Services.

To facilitate snow removal, no overnight parking is permitted on campus other than in the Residence lot R, from 12 a.m. to 6 a.m.

Vehicles remaining parked in any exterior lot after 12 a.m. obstructing snow clearing operations will be ticketed and/or towed away at the owner's expense.

If special parking arrangements are required for non-permit holder overnight parking on campus, queries may be directed to Parking Services Office during normal business hours.

7.0 Permit Refunds

Refunds may be obtained for annual permits and semester permits on a pro-rated basis.

- Annual Fall permits will be refunded until January 31.
- Annual Winter permits will be refunded until May 31.
- Annual Spring permits will be refunded until September 30.

Semester permits are refunded within 60 days of purchase only. A \$25 fee will apply to all permit refunds. There are no refunds on monthly permits.